

Template:	Norwegian NGOs	Revision no.:	3
Specific Conditions (part I)	Grant Management Regime I	Date:	21.10.2019

GRANT AGREEMENT

BETWEEN

THE NORWEGIAN MINISTRY OF FOREIGN AFFAIRS

AND

STEFANUS ALLIANCE INTERNATIONAL

REGARDING

QZA-21/0243 EMPOWERING AGENTS OF CHANGE FOR
FREEDOM OF RELIGION OR BELIEF 2021-2024

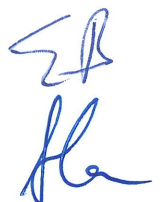
PART I: SPECIFIC CONDITIONS

PART II: GENERAL CONDITIONS

PART III: PROCUREMENT PROVISIONS

ANNEX A: BUDGET

ANNEX B: RESULTS FRAMEWORK



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PART I: SPECIFIC CONDITIONS

This grant agreement (the Agreement) has been entered into between:

- (1) The Norwegian Ministry of Foreign Affairs (MFA), the Section for Human Rights, Democracy and Gender Equality, and
- (2) Stefanus Alliance International (SAI), an independent association duly established in Norway under registration number 970 276 432 (the Grant Recipient),

jointly referred to as the Parties.

1 SCOPE AND BACKGROUND

- 1.1 This project is a continuation of the previous, "Empowering Agents of Change for Freedom of Religion or Belief" in the period from August 2018 to July 2021, financed by the Norwegian Ministry of Foreign Affairs (QZA-18/0087).

The Grant Recipient has submitted an application to MFA dated 07.05.21 (the Application) regarding financial support to the Empowering Agents of Change for Freedom of Religion or Belief 2021-2024, QZA-21/0243 (the Project). The estimated costs of the Project are indicated in the budget attached as Annex A to this Agreement.

- 1.1 MFA has decided to award a grant to be used exclusively for the implementation of the Project (the Grant). The Parties expect the Project to be implemented during the period from 1st August 2021 to 31st December 2024 (the Support Period).
- 1.2 The Parties have agreed to enter into an Agreement, consisting of this part I; Specific Conditions, part II; General Conditions, and part III; Procurement Provisions, all of which form an integral part of this Agreement. In the event of discrepancies between the Specific Conditions and the General Conditions or Procurement Provisions, the Specific Conditions shall prevail.

2 OBJECTIVES OF THE PROJECT

- 2.1 The expected results of the Project are as follows:

The Project's expected effect(s) on society is Government and societies respect, protect and promote FoRB for all, in a gender sensitive way. (Impact).

Outcomes:

1. The expected effects for the target group of the Project are Agents of Change have knowledge about right to FoRB and skills to actively promote in their respective context.
2. Agents of Change engage in peer-learning, experience, exchange and utilize synergies
3. Strengthening Access to Justice for victims of FoRB violations.
4. Agents of Change are aware of issues at the intersection of FoRB and Gender.

The planned main products and services of the Project are specified in **Annex B** Results Framework. Annex B gives an overall overview and includes the following outputs:

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- 4.3 The Grant shall be used exclusively to finance the actual costs of the implementation of the Project during the Support Period.
- 4.4 The Grant may be used to cover overheads/indirect costs up to a maximum of 5 % of MFA's pro rata share of the incurred direct project costs of the Project.
- 4.5 The Grant Recipient is responsible for obtaining any additional resources which may be required to duly implement the Project.

5 DISBURSEMENT

- 5.1 The Grant shall be disbursed in advance instalments based on the financial need of the Project for the upcoming period, which shall not exceed six months. The disbursements shall be made upon MFA's receipt of written disbursement requests from the Grant Recipient, describing the financial need for the period in question.
- 5.2 Financial need refers to the budgeted expenditure for the upcoming period, minus any funds available to the Project from all other sources during the same period.
- 5.3 The financial need shall be documented through an updated financial statement for the Project and a reference to the latest approved implementation plan and budget.
- 5.4 The disbursement requests shall be signed by the chief financial officer of the Grant Recipient. A confirmation that the Project is being implemented in accordance with the Agreement shall be included in the disbursement request.
- 5.5 All disbursements are conditional upon the Grant Recipient's continued compliance with the requirements of the Agreement, including the timely fulfilment of reporting obligations. MFA may withhold disbursements in accordance with article 17 of the General Conditions if it finds that the requirements of the Agreement have not been met. Except for the Project's first year, the second disbursement each year is subject to MFA's receipt and approval of the progress report and financial report.
- 5.6 The Grant Recipient shall have a separate bank account exclusively for grants from MFA. All disbursements will be made to the following bank account:

Name of the account: Stefanusalliansen
Account no.: 3000.32.91010
IBAN no: NO8630003291010
Name and address of the bank:
Sparebanken Sør, Postboks 200, 4662,
4662 Kristiansand
Swift/BIC code: SPSON022
Currency of the account: NOK

6 REPORTING AND OTHER DOCUMENTATION

- 6.1 The following shall be submitted by the Grant Recipient to MFA:

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8 FORMAL MEETINGS

- 8.1 The Parties shall hold formal meetings once per year, tentatively in June in order to discuss i.a. the results achieved by the Project during the Support Period. The meetings shall be called and chaired by the Grant Recipient.
- 8.2 Unless otherwise agreed, the Parties shall discuss the latest progress report and financial report, as well as the implementation plan and budget for the upcoming period.
- 8.3 The Grant Recipient shall record main issues discussed, points of view expressed and decisions made, in minutes from the meeting. The Grant Recipient shall submit the minutes to MFA no later than two weeks after the meeting for comments. The agreed minutes shall be signed by both Parties.

9 REVIEWS AND OTHER FOLLOW-UP MEASURES

- 9.1 An end-term review focusing on results achieved by the Project shall be carried out by April 2024. The Grant Recipient shall draft the terms of reference for the review and submit them to the other Party for approval. The costs of the review shall be included in the Project budget.
- 9.2 If the Grant Recipient or another interested party initiates a review or evaluation of activities wholly or partly funded by the Grant, MFA shall be informed. The Grant Recipient shall forward a copy of the report of any such review or evaluation to MFA without undue delay.

10 PROCUREMENT

- 10.1 All procurement under the Project shall be completed in accordance with the Procurement Provisions in Part III of this Agreement.
- 10.2 If the total value of a contract exceeds NOK 100.000 the procurement record and the signed contract shall be submitted to MFA for information.

11 REPAYMENT OF INTEREST AND UNUSED FUNDS

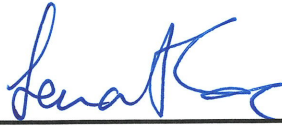
- 11.1 Interest accrued on the Grant during the course of a year shall be repaid to MFA by 31 January the following year. If the Grant Recipient receives several grants from MFA, the interest on these grants should be repaid in one instalment. The instalment shall be documented by a copy of the annual bank statement for the account.
- 11.2 Upon the end of the Support Period or upon termination of this Agreement, any unused funds that total NOK 500 or more shall in its entirety be repaid to MFA as soon as possible and at the latest within 6 months. The repayment shall include any interest and other financial gain accrued on the Grant and not previously repaid.
- 11.3 Repayments shall be made to the following bank account:

Name of the account: Norwegian Ministry of Foreign Affairs
Account no.: 7694 05 12 618
IBAN no.: NO83 7694 0512 618

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Place: Oslo

Date: 25th June, 2021



for the Norwegian Ministry of Foreign Affairs,

For Stefanus Alliance International,

Lena Hasle

Ed Brown

Deputy Director

General Secretary

Section for Human Rights, Democracy and
Gender Equality

Attachments:

Annex A: Approved budget for the Project

Annex B: Results framework